Instructions for Specimen Collection for Testing under the Ohio Department of Health, Alcohol and Drug Testing Program

For Blood:

1. Prepare the area by cleaning the skin with an aqueous solution of a non-volatile antiseptic. No alcohol based preparations should be used.


3. For alcohol testing, fill one 4-5mL vacuum container. For drug screening, fill four 4-5mL vacuum containers.

4. Label each tube with name of donor, date and time of collection, and name or initials of collector.

5. Put evidence tape over the top of the tube to seal. Label the evidence tape with the name or initials of person sealing the sample.

For Urine:

1. Collect urine in a clean glass or plastic screw top container.

2. Collection of urine into the container must be witnessed. Collect approximately 20 mL.

3. Label each tube with name of donor, date and time of collection, and name or initials of collector.

4. Put evidence tape over the top of the tube to seal. Label the evidence tape with the name or initials of person sealing the sample.

Place all items into biohazard bags or Styrofoam containers to prevent breakage during transit. When not in transit the specimens must be refrigerated.

Checklist:

☐ Specimen container labeled with donor’s name
☐ Specimen container labeled with date and time of collection
☐ Specimen container labeled with name or initials of collector
☐ Specimen container sealed with evidence tape
☐ Seal on Specimen container contains initials of person sealing sample

I ____________________________ of ____________________________
Print Nurse/Phlebotomist name Name of Hospital/Clinic

Acknowledge receipt of these instructions for collection of specimens for the purpose of testing in the State of Ohio.

Signed ____________________________ on ____________________________
Nurse/Phlebotomist Date

______________________________ on ____________________________
Police Officer Date